

# IN PLACE OF STRIFE

The Mediation Chambers

## Mediation Fee Guidelines and Terms of Business

Our aim is to provide the services of experienced mediators cost effectively and proportionately.

These guidelines indicate the basic rate at which we are able to provide a mediator, where monetary sums are claimed or counter-claimed. However fees will be individually quoted in each case and will reflect the mediator selection and other factors.

Where a dispute does not primarily involve monetary claims, daily or hourly rates will be quoted reflecting the mediator selection and other factors.

Please call our case managers to discuss your case and they will do all they can to find the right mediator at the right price.

Amount of claim §	Arrangement fee *	Mediation fee (daily rate)
Up to £50,000	£300	£1,700
£50,000 to £150,000	£300	£3,000
£150,000 to £300,000	£300	£3,300
£300,000 to £700,000	£300	£3,600
£700,000 to £1m	£300	£4,000
£1m to £5m	£300	£4,500
£5m to £10m	£300	£6,000
£10m to £25m	£300	£7,500
£25m upwards	£300	By agreement

§ including any counter-claim

\* increased by £150 for each party over two parties involved in the mediation

- ❑ The fee is the total amount to be shared between the parties.
- ❑ Three hours preparation included.
- ❑ No extra mediation charges (unless mediator is required to stay after 7pm).
- ❑ Concessionary rates considered where there is need.
- ❑ Venue selection and booking service free of any administration charge.

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## Terms and Conditions

1. Fees and expenses, plus VAT, are shared equally between the parties unless In Place of Strife is informed otherwise.
2. Fees do not include agreed expenses such as room hire, catering, and the mediator's travelling costs, all of which will be estimated at the time mediation fees are quoted.
3. The day rate is quoted inclusive of up to three hours preparation time. Preparation time spent by the mediator in excess of three hours will be charged at 10% of the daily rate per hour.
4. In Place of Strife reserves the right to make a charge at 10% of the daily rate per hour for time spent at the mediation after 7pm or in subsequently continuing to mediate by telephone or by attendance in person.
5. Where a party is represented by solicitors, our invoice will be addressed to those solicitors, who must accept liability for agreed charges and expenses.

### Payment:

6. The arrangement fee and the mediation fee (based on number of days booked) and estimated expenses are payable ten working days in advance of the mediation.
7. A final balancing invoice or credit note, if applicable, will be issued and become payable immediately following the mediation.
8. Interest will be chargeable on amounts overdue at 15% pa.

### Cancellation:

9. Where a cancellation is made after the mediation date has been agreed but more than ten working days ahead of the mediation date (excluding Saturday, Sunday and public holidays), the cancellation charge is the arrangement fee shared between the parties.
10. Where a cancellation is made within ten working days of the mediation date (excluding Saturday, Sunday and public holidays), 50% of agreed fees will be payable.
11. Where a cancellation is made within 48 hours of the mediation date (excluding Saturday, Sunday and public holidays), the full agreed fees will be payable.
12. All agreed expenses incurred by In Place of Strife and the cost of any preparation time by the mediator will be payable in full.